## EXTRAORDINARY PUBLISHED BY AUTHORITY

No. 149, CUTTACK, WEDNESDAY, JANUARY 28, 2015/MAGHA 8, 1936

## HOUSING & URBAN DEVELOPMENT DEPARTMENT

## **NOTIFICATION**

The 28th January, 2015

**S.R.O. No. 20/**2015—With the growing urban characteristics of rural areas in Odisha, of late demands are being made by Gram Panchayats for declaration of their areas as "transitional areas" (Notified Area Councils).

Rural areas are being notified as Notified Area Council by Government from time to time. Consequent to such notification, the erstwhile G.Ps. and the newly formed NACs and other agencies of the Govt. are required to take up several measures to ensure smooth transition of G.Ps into functional NACs.

Hence, Government is notifying this "standard operating procedure" (SOP) for better management of the transitional issues:

- (1) Section 5 (a) of Odisha Municipal Act, 1950 which states "Effect of the Act to areas, included within, or excluded from, a Municipality-when, by a notification referred to in subsection (5) of Section 4, any areas is-(a) included in a Municipal area, all the provisions of this Act and of the rules, by-laws, notifications or orders made there under which, immediately before such inclusion were in force throughout such Municipal area shall be deemed to apply to such area unless it is otherwise directed in and by the said notification".
- (2) The staff and official of those Gram Panchayats will be taken over by the NAC except the VLW/GRS within the administrative system of notified area.
- (3) After notification of the NAC the concerned G.Ps. coming within the notified area stand abolished and the tenure of the Sarpanches, Naib-Sarpanches and Ward Members stand terminated with effect from the date of notification of NAC to this effect.
- (4) The assets created by the concerned G.Ps. shall be taken over by the NAC for record and further maintenance. The ongoing schemes of the P.R. Department in the Gram Panchayat need to be completed in all respects and all records are to be handed over to the new ULBs for record and reference purpose.

- **(5)** The liabilities of concerned Gram Panchayat, if any, shall stand transferred to the newly constituted NAC.
- **(6)** Collectors of the concerned Districts will identify an officer for deployment to function as Executive Officer and intimate Government to delegate necessary financial power to such designated officer.

On the proposal of Collector, Dept. of H&UD issue order delegating financial power upon such officer.

- (7) The inventory of staff with their existing designation, educational qualification, nature of engagement and their date of joining in the G.P. service be also enlisted and send to Government for considering their absorption in the appropriate category of posts envisaged under the Municipal Act by the Government. Collectors are hereby authorised to utilise the services of P.R. Department technical and non-technical staff for carrying out official activities, in newly constituted ULBs in your district.
- **(8)** Support service staff to the bare minimum to be engaged by NACs through outsourcing method. There will be no direct recruitment to any post without prior sanction of Government.
- (9) Till such time the ULBs are adequately equipped with staff, all the ongoing social welfare schemes undertaken by P.R.Is (including Blocks and GPs) will continue to be implemented by the Blocks through their extension officers in public interest.
- (10) The newly constituted ULBs to apply to A.G., Odisha for opening of PL Account and allotment of DDO Code. Till such time they are provided with DDO Code, Government grants meant for new NACs will be placed with nearby ULBs for drawal and transfer of the same to new ULBs in their Bank Account.
- (11) The new ULBs will open "zero balance account "in the Bank with their seal and signature.
- (12) The new ULBs taking the assistance of Block/DRDA technical staff will prepare Action plan and plan and estimate as per Odisha Municipal Act,1950.

These instructions are aimed at facilitating the better functionality of newly constituted Urban Local Bodies.

This will come into force from the date of its publication in the Gazettee.

[No. 2548-ELECTION-19/2014/HUD.]

By Order of the Governor

## G. MATHIVATHANAN

Commissioner-cum-Secretary to Government